

**STATE DRIVING BUSINESSES LICENSURE BOARD**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 10/9/2020**

**BOARD MEMBERS PRESENT:** Jared Hugh Haustveit - Chair  
Theresa A Bradford  
Robert M Fenn  
C Randal Willie

**BOARD MEMBERS ABSENT:** Faith Todd

**DIVISION STAFF:** Dawn Hall, Section Chief  
Julie Eavenson, Licensing Group Manager  
Rob McQuade, Legal Counsel  
Pam Rebolo, Board Specialist

The meeting was called to order at 8:00 AM MDT by Jared Hugh Haustveit.

**APPROVAL OF MINUTES**

Mr. Fenn made a motion to approve the minutes of 8/14/2020. It was seconded by Mr. Willie. Motion carried.

**LAWS AND RULES**

Mr. McQuade presented the proposed rules to the Board. Mr. Fenn made a motion to move proposed rules to pending. It was seconded by Ms. Bradford. Motion carried.

**FINANCIAL REPORT**

Ms. Hall gave the financial report, which indicated that the Board had a cash balance of \$99,215.99 as of 9/30/20.

**DIVISION BUSINESS**

The Board reviewed the To Do List and no action was taken.

**BOARD BUSINESS**

**CRIMINAL OFFENSE DISCUSSION**

The Board discussed the need to bring applications with misdemeanor offenses or criminal offense over five years to the Board for full review. Mr. Fenn made a motion to have applications with offenses over five years or minor offenses be reviewed by a Board member without conflict in between Board meetings for approval but if needed to have full Board review. It was seconded by Ms. Bradford. Motion carried.

## **CORRESPONDENCE**

The Board reviewed correspondence from Michael McCrady regarding the requirement for classroom hours for apprentices. Mr. Willie made a motion to have the Division respond with a letter citing Rule 275.04 (a). It was seconded by Mr. Fenn. Motion carried.

## **EXECUTIVE SESSION**

Ms. Bradford made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Willie. The vote was: Mr. Willie, aye; Mr. Fenn, aye; Ms. Bradford, aye; and Mr. Haustveit, aye. Motion carried.

Mr. Willie made a motion to come out of executive session. It was seconded by Ms. Bradford. Motion carried.

## **APPLICATIONS**

Ms. Bradford made a motion to approve the following for a permit:

LUKE ALGATE                      DBAI 736

It was seconded by Mr. Willie. Motion carried.

**NEXT MEETING** will be scheduled as needed.

## **ADJOURNMENT**

Ms. Bradford made a motion to adjourn the meeting at 8:34 AM MDT. It was seconded by Mr. Willie. Motion carried.

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Jared Hugh Haustveit, Chair